

Location: Mayes County HOPE Office

1. 1:00 pm Call to order made by Jeff Kerr
2. A quorum was established with the following board members present: Jeff Kerr, Amy Cramer, Scott Wengerd, Ronnie Neal, Cody Buff, Dani Marlin, Jennie LaFave, and Chris Brown.
3. Approval of December meeting minutes:
Motion to approve by Scott Wengerd, seconded by Chris Brown, motion carried.
4. December Financial Report:
Motion made to approve the December financial report by Cody Buff, seconded by Chris Brown, motion passed.
5. January Financial Report
Motion made to approve the January financial report by Amy Cramer, seconded by Scott Wengerd, motion passed.
6. Discussion and proposed action concerning the appointment of Misty Edwards to fill the vacant position on the HOPE board.
Motion made to appoint Misty Edwards to HOPE Board made by Chris Brown, seconded by Dani Marlin, motion passed.
7. Discussion and proposed action concerning the transfer of \$75,000 from checking account to Money marketing account.
Motion made to approve the transfer by Chris Brown, seconded by Scott Wengerd, motion passed.
8. Discussion and proposed action concerning the allocation of up to \$1500 per year for Staff Recognition and Support Fund.
-This would include such things as staff appreciation, family births, family deaths, etc
Motion to allocate up to \$1500 per year made by Chris Brown, seconded by Cody Buff, motion passed.
9. Discussion and proposed action concerning updated policies:
 - A. Financial Policies and Procedures:
-Updated verbage, corrected grammatical errors, took out non-essentials
Motion made by Scott Wengerd, seconded by Cody Buff, motion passed.
 - B. Personnel Policies and Procedures:
-Updated formatting, verbage, corrected grammatical errors
Motion made by Chris Brown, seconded by Amy Cramer, motion passed.

C. Wellness Policy:

-Updated formatting, updated to match TSET policy
Motion made by Chris Brown, seconded by Cody Buff, motion passed.

D. Nondiscrimination Policy:

-Updated formatting, corrected grammatical errors
Motion made by Cody Buff, seconded by Jennie LaFave, motion passed.

E. Ethics and Accountability Policy:

-Updated formatting
Motion made by Jennie La Fave, seconded by Cody Buff, motion passed.

10. HOPE Report

1. Board Commitment Letters signed by board members at the meeting
2. Board Development- Open Meeting Act paperwork shared with board members
3. County Hotel/Motel Tax-have inquired about a percentage of allocated money; vote should be on June ballot
4. DAM J.A.M
 - Looking for sponsors
 - board encouraged to reach out for sponsors
 - MAIP possible head sponsorship
 - Pre registration will be held at Fat Toad Brewing Co

11. Program Reports

A. HOPE4Youth-Chloe Crupper

-partnering with GRAND to provide lifeskills curriculum for elementary through adult
-adult focus art: made bookmarks at library
-working on bags of resources that will include Narcan

B. IMPACT-Marty

-Tuesday-CLEET training for underage youth training
-South Elliot Trail-picking back up
-OK Ag Summit is next week in Broken Arrow
-Adair-working on traffic garden, now have elementary curriculum.
-Harper is now a certified Train the Trainer for Catch My Breath

C. ATG-Natalie

-Bees made it through the winter
-Sponsorships are going out
-Find out on 2/20 about TSET Grant

12. Old Business

Grant updates

13. New Business

None

14. Announcements

None

15. Adjournment

Motion to adjourn made by Chris Brown and seconded by Cody Buff

Adjournment 1:39 pm